



**NOTTINGHAM CITY COUNCIL**  
**OVERVIEW AND SCRUTINY COMMITTEE**

**Date:** Wednesday 5 April 2017

**Time:** 2.00 pm

**Place:** Ground Floor Committee Room - Loxley House, Station Street, Nottingham,  
NG2 3NG

**Councillors are requested to attend the above meeting to transact the following business**

**Corporate Director for Strategy and Resources**

**Senior Governance Officer:** Laura Wilson **Direct Dial:** 0115 8764301

- |          |   |               |
|----------|---|---------------|
| <b>1</b> | <b>APOLOGIES FOR ABSENCE</b>                                |               |
| <b>2</b> | <b>DECLARATIONS OF INTERESTS</b>                            |               |
| <b>3</b> | <b>MINUTES</b>  | <b>3 - 8</b>  |
|          | To confirm the minutes of the meeting held on 8 March 2017  |               |
| <b>4</b> | <b>WORK PROGRAMME 2017/18 DEVELOPMENT</b>                   | <b>9 - 14</b> |
|          | Report of the Corporate Director for Strategy and Resources |               |

IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE GOVERNANCE OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING

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**NOTTINGHAM CITY COUNCIL**

**OVERVIEW AND SCRUTINY COMMITTEE**

**MINUTES of the meeting held at Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG on 8 March 2017 from 14.03 - 16.20**

**Membership**

Present

Councillor Brian Parbutt (Chair)  
Councillor Gul Nawaz Khan (Vice-Chair)  
Councillor Pat Ferguson  
Councillor Mohammed Ibrahim  
Councillor Patience Uloma Ifediora  
Councillor Glyn Jenkins  
Councillor Ann Peach

Absent

Councillor Leslie Ayoola  
Councillor Azad Choudhry  
Councillor Josh Cook  
Councillor Georgina Culley  
Beverley Frost  
Councillor Sue Johnson  
Councillor Neghat Khan  
Councillor Ginny Klein

**Colleagues, partners and others in attendance:**

John Bann - Cycling and Roadspace Transformation Manager,  
Nottingham City Council  
Jane Garrard - Senior Governance Officer, Nottingham City Council  
Hugh McClintock - Pedals  
Keith Morgan - Principal Transport Planner – Cycling and Roadspace  
Transformation, Nottingham City Council  
Mark Roxburgh - Highways England  
Gary Smerdon-White - Sustainable Travel Collective  
Laura Wilson - Senior Governance Officer, Nottingham City Council

**50 APOLOGIES FOR ABSENCE**

Councillor Leslie Ayoola  
Councillor Josh Cook – personal  
Councillor Georgina Culley – unwell  
Councillor Sue Johnson – other Council business  
Councillor Neghat Khan – other Council business  
Councillor Ginny Klein – other Council business

Beverley Frost

**51 DECLARATIONS OF INTERESTS**

None

**52 MINUTES**

The minutes of the meeting held on 8 February 2017 were confirmed as a correct record and signed by the Chair.

### **53 CYCLING STRATEGY IN NOTTINGHAM**

In addition to the written information circulated with the agenda, the Committee received the following verbal updates at the meeting:

John Bann, Cycling and Roadspace Transformation Manager, and Keith Morgan, Principal Transport Planner – Cycling and Roadspace Transformation, Nottingham City Council, presented the Committee with the following information in relation to the cycle programme for the city:

- (a) the vision for Nottingham includes:
  - a world class cycling network;
  - cycle proofing the city for future generations;
  - investing in cycling at a higher level - £10 per head;
  - catering for all types of cyclists;
  - the production of design standards;
- (b) the local cycle design guide was published in January 2016 and includes:
  - a statement of intent/political will;
  - local examples/relevance;
  - a need for consistency/high quality design;
  - innovation;
  - the possibility for regular updates;
  - cost effectiveness;
- (c) the proposed commuter cycle corridors were developed as part of the second action plan in 2011, and includes 14 routes in to the city as well as an orbital route;
- (d) work on cycle corridors has been ongoing for the last two years, following the allocation of £6.1m from the D2N2 Local Enterprise Partnership as the result of a successful bid;
- (e) the Southern Cycle Corridor has been developed alongside the tram line extension and, although there is some improvement needed, it is a good facility;
- (f) the Western Cycle Corridor which runs from Nottingham Castle to Beeston is a cycle superhighway with dedicated space for cyclists. It is an innovative design for the city, with dedicated cycle lights at junctions with traffic lights, and a new type of road crossing that prioritises cyclists and pedestrians. Since the scheme was finished there has been an 18-25% increase in the number of cyclists using the Corridor;
- (g) the Eastern Cycle Corridor is the Eco Expressway and runs from Manvers Street in the city centre to Colwick. It is a mix of shared space with pedestrians and dedicated footpath space for cyclists;
- (h) the Ring Road has been used as a cycle route for a number of years. Some resurfacing work was undertaken as part of the recent improvement programme, with cyclists being given priority at junctions;

- (i) as part of the redevelopment of Broadmarsh Collin Street will be pedestrianised, but allow cyclists. Canal Street will be closed to general traffic and only allow buses, cyclists, and relevant access;
- (j) the new roads around the Enterprise Zone will have cycling provision, and new cycling routes will be introduced throughout the site;
- (k) a Nottingham Derby Access Fund Bid for 2017/18 – 2019/20 is a joint project with Derby to create:
  - personalised journey planning;
  - 5 cycle centres;
  - Cycle Live;
  - a road user respect code;
  - grants to businesses;
  - job seeker support;
- (l) over the next 5 years there will be:
  - an updated Cycling Action Plan and Cycle Strategy;
  - encouragement of cycle proofing in all teams;
  - continued work with the Local Enterprise Partnership on funding;
  - investigation of funding opportunities for a Cycle Walking Infrastructure Strategy and a Local Cycle Walking Infrastructure Plan;
  - major redevelopment of Broadmarsh, the Eastside, the Island Site and The Guildhall;
  - enhanced cycle routes on the trunk network;
  - a Cycle Excellence exchange programme.

Gary Smerdon-White, Sustainable Travel Collective, provided the Committee with the following information:

- (m) there has been good development in cycling provision over recent years;
- (n) the Council has done well to secure the amount of funding it has received, but it is still minimal compared to funding for London of £156m which equates to £17 per head;
- (o) it is important to consider how all road/footpath users have to interact to make schemes work;
- (p) a cultural change is needed, but revenue funding for this is required which is difficult to sustain;
- (q) previously cycle training used to be available to anyone for free, but this has changed due to the reduction in funding.

Hugh McClintock, Pedals, provided the Committee with the following information:

- (r) the Council's commitment to better standards of cycling provision is welcome, but it is important that it is consistent;

- (s) the new cycle corridors are useful and will improve when they are linked to the city centre;
- (t) it is important that Nottingham City Council, Nottinghamshire County Council and Highways England work closely together to improve trunk roads and make them safer for cyclists;
- (u) cycling provision should be included in new housing developments to ensure that they link with existing provision;
- (v) congestion and pollution can be addressed through the promotion of active travel – cycling and walking;
- (w) electronic bikes are used in other countries and would be beneficial to the cycling culture in the UK;
- (x) some of the existing cycling provision is poor and needs to be upgraded;
- (y) more effective speed limits need to be extended and enforced, especially where there isn't dedicated cycle provision.

Mark Roxburgh, Highways England, provided the Committee with the following information:

- (z) Nottingham has the most progressive sustainable transport programme in the East Midlands;
- (aa) there is a new model of working at Highways England which now has more of a focus on cycling, but there is limited funding available;
- (bb) funding has been allocated for improvement works on the A52 and A453;
- (cc) Highways England is keen to engage and maintain its relationships with local authorities to ensure cycle provision is improved.

In response to questions from the Committee, John Bann, Keith Morgan, Gary Smerdon-White, Hugh McClintock, and Mark Roxburgh provided the following additional information:

- (dd) young people aged 4 to 9 have off-road cycle training, and young people from 9 onwards are trained on quiet roads;
- (ee) the width of the Western Cycle Corridor has been commented on by motorists, but 1,000 cyclists per day use it so it is important that it is high quality. Although there is currently congestion on the route this will reduce when the Broadmarsh development takes place and traffic is directed via the southern relief route. To help with congestion until the Broadmarsh development takes place Abbey Bridge Island is being altered to increase capacity and ease traffic flow;

- (ff) the lack of continuity in the network is being addressed through development work, but is long-term and dependent on funding;
- (gg) a budget has been allocated for maintenance of the new routes, but it is hoped that once the new style junctions are embedded the green paint used to highlight them won't be needed and maintenance costs will reduce;
- (hh) there were proposals to ban turning left on to Castle Bridge Road, but this has been changed through the introduction of lights and signage. The use of this is being monitored and the proposals may be reintroduced after the Broadmarsh area has been developed;
- (ii) £500,000 of EU funding has been secured for a cycle route which follows the River Leen, but standards need to be improved first so scheme proposals are currently being drawn up;
- (jj) the design guide enables roads to have individual approaches depending on the space available, and all proposals are consulted on;
- (kk) further engagement is needed with other road/footpath users to educate them on how to use shared space. People often perceive changes as anti-car so it's important to ensure the reasons for making the changes are clear;
- (ll) some one way streets permit cyclists to use it in both directions and, where this change happens, the signage will be updated to make it clear;
- (mm) the scheme on Aspley Lane that has a cycle lane beside parking bays is historic and was introduced prior to the publication of the design guide. The provision will be looked at, but there is currently no funding to change it;
- (nn) transport money has diminished and there is lots of competition for it. Use of the local Area Capital Fund could be a way of making improvements in specific areas;
- (oo) cycling across the city centre isn't easy due to the Market Square and tram lines, but this should be part of a future scheme to be developed;
- (pp) some parks have cycle routes through them, but there is a balance to be struck between the safety of the other park users and the cyclists.

**RESOLVED to**

- (1) thank all of the guests for their participation in the meeting;**
- (2) monitor the targets and outputs detailed in the Nottingham Cycle City Action Plan 2016/17-2020/21;**
- (3) request that the cycling provision on Aspley Lane is investigated;**
- (4) request that Councillors consider using local Area Capital Fund money to contribute towards improving cycling provision.**

**54 INQUIRY IN TO LOCAL GOVERNMENT OVERVIEW AND SCRUTINY**

Laura Wilson, Senior Governance Officer, introduced the report detailing the Select Committee terms of reference for the inquiry into local government overview and scrutiny, and the proposed response from the Committee.

**RESOLVED to approve the proposed response for submission as written evidence for the inquiry from the Committee.**

**55 WORK PROGRAMME**

Laura Wilson, Senior Governance Officer introduced the report setting out that the last meeting of the municipal year will focus on developing the work programme for the 2017/18 municipal year.

**RESOLVED to agree the work programme.**



<b>OVERVIEW AND SCRUTINY COMMITTEE</b>
<b>5 APRIL 2017</b>
<b>WORK PROGRAMME 2017/18 DEVELOPMENT</b>
<b>REPORT OF CORPORATE DIRECTOR FOR STRATEGY AND RESOURCES</b>

**1 Purpose**

- 1.1 To identify potential topics for the Committee to review in 2017/18.

**2 Action required**

- 2.1 Members of the Committee are asked to come to the Committee with suggestions for reviews during 2017/18.

**3 Background information**

- 3.1 One of the main roles of the Overview and Scrutiny Committee is setting, managing and co-ordinating the overall programme of scrutiny work.

This includes:

- mapping out an initial programme for scrutiny at the start of the municipal year;
- monitoring progress against the programme throughout the year, and making amendments as required;
- evaluating the impact of scrutiny activity and using lessons learnt to inform future decisions about scrutiny activity.

- 3.2 Effective work programming is an important element of an effective scrutiny function and can help influence work on issues of local importance. In setting the programme for scrutiny activity, the Committee should aim for an outcome-focused work programme that has clear priorities and is matched against the resources available to deliver the programme.

- 3.3 For the 2017/18 municipal year it is proposed that the Committee consider 2/3 major topics over 2/3 meetings per topic, leaving capacity to consider emerging issues, and attendance by Portfolio Holders to discuss Council Plan performance.

**4 List of attached information**

- 4.1 Overview and Scrutiny Committee Terms of Reference.
- 4.2 List of possible items for consideration, including suggestions from Councillors.

**5 Background papers, other than published works or those disclosing exempt or confidential information**

5.1 None.

**6 Published documents referred to in compiling this report**

6.1 Overview and Scrutiny Work Programme Workshop 2016/17, 9 March 2016.

**7 Wards affected**

7.1 Citywide

**8 Contact information**

Laura Wilson  
Senior Governance Officer  
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## **Overview and Scrutiny Committee Terms of Reference**

- (a) To set, manage and co-ordinate the overview and scrutiny work programme to ensure all statutory roles and responsibilities accorded to the overview and scrutiny function, with the exception of health scrutiny, are fulfilled, including the ability to:
  - i. hold local decision-makers, including the Council's Executive, to account for their decisions, action and performance;
  - ii. review policy and contribute to the development of new policy and the strategy of the Council and other local decision-makers where it impacts on Nottingham residents;
  - iii. explore any matters affecting Nottingham and/or its residents;
  - iv. make reports and recommendations to relevant local agencies with respect to the delivery of their functions, including the Council and its Executive;
- (b) to maintain an overview of key strategic issues relevant to Nottingham and its residents to inform decisions about the work programme so that it is focused on, and adds value by the examination of, issues of local importance and concern;
- (c) to commission time-limited review panels (no more than 3 major reviews at any one time) to carry out an individual review in accordance with the overview and scrutiny work programme. This commissioning includes setting the remit, initial timescale, size of membership and chair of the panel to meet the needs of the review being undertaken;
- (d) to monitor the effectiveness of the overview and scrutiny work programme and the impact of outcomes from overview and scrutiny activity, including the outcomes of review panels;
- (e) to work with the Health Scrutiny Committee, to support effective delivery of a co-ordinated overview and scrutiny work programme. This may include making referrals of issues for potential scrutiny to the Health Scrutiny Committee;
- (f) to establish a sub-committee known as the Call-In Panel to meet as required to consider call-in requests in accordance with the Council's Call-In Procedure;
- (g) to consider requests for councillor calls for action;
- (h) to receive petitions in accordance with the Council's Petitions Scheme;
- (i) to commission separate policy briefings to inform councillors about current key issues relevant to Nottingham, to aid decisions about the future overview and scrutiny work programme and prepare councillors to undertake overview and scrutiny work that has already been commissioned;

- (j) to co-opt people from outside the Council to sit on any of the overview and scrutiny bodies as relevant to support effective delivery of the overview and scrutiny work programme;
- (k) to establish a pool of no more than 5 scrutiny chairs (the membership of which will include the Chair of the Overview and Scrutiny Committee) who will chair scrutiny review panels and/ or the Call-in Panel as required by the Overview and Scrutiny Committee.

The Committee has 16 members, which includes two individuals co-opted (with voting rights) from outside the Council. Membership must not include members of the Executive Board. The Committee is politically balanced, with allocation of seats between political groups determined on a year by year basis.

The Committee has a number of established sub-committees:

- Call-in Panel;
- Scrutiny Review Panels which are assigned specific time-limited reviews (number appointed by the Overview and Scrutiny Committee dependent on available resources).

NB – the Terms of Reference will be amended at Annual Council to reflect the changes resulting from the Independent Remuneration Panel's review.

## **Overview and Scrutiny Committee 2017/18 Work Programme Possible Items for Consideration**

Listed below are some possible issues for scrutiny as a starting point for discussion. Councillors may wish to propose other issues at, or following, the meeting.

It is likely that additional issues will emerge during the year, and the work programme needs to be flexible to respond to these.

### **Regular issues for scrutiny**

Every year the following items need to be included in the work programme, and it is proposed to schedule them accordingly for 2017/18:

- scrutiny of the Portfolio Holder for Strategic Regeneration to focus on performance against Council Plan priorities;
- scrutiny of the Portfolio Holder for Resources and Neighbourhood Regeneration to focus on performance against Council Plan priorities;
- scrutiny of the Portfolio Holder for Leisure and Culture to focus on performance against Council Plan priorities;
- scrutiny of the Portfolio Holder for Business, Growth and Transport to focus on performance against Council Plan priorities;
- scrutiny of the Portfolio Holder for Community Services to focus on performance against Council Plan priorities;
- scrutiny of the Portfolio Holder for Energy and Sustainability to focus on performance against Council Plan priorities;
- scrutiny of the Portfolio Holder for Planning and Housing to focus on performance against Council Plan priorities.

(The Portfolio Holders for Early Intervention and Early Years, and Education, Employment and Skills performance against Council Plan priorities will be scrutinised by the Children and Young People Scrutiny Committee. The Portfolio Holder for Adults and Health's performance against Council Plan priorities will be scrutinised by the Health Scrutiny Committee).

### **Possible issues for scrutiny**

The following potential issues have been identified by the Committee during previous discussions, councillor suggestions, and current issues. Councillors may wish to propose other issues at the meeting. The Committee is asked to consider whether it wishes to include any of these on the work programme for 2017/18 and, if so, discuss potential focus/key lines of enquiry:

- (a) fuel poverty - follow up on what actions are being taken by the Council and its partners to support citizens in fuel poverty since the Scrutiny Review Panel published its recommendations in 2011;
- (b) air quality - to look at the work taking place with partners to develop and implement actions to improve air quality;

- (c) commercialism - to look at the effectiveness of the commercialism agenda in generating income to support the Council's budget;
- (d) demographic changes - exploring the changes in demography and how this impacts on Council services;
- (e) consultation - looking at how effective consultation processes are, and how engagement and participation can be improved;
- (f) credit unions - exploring how the Council interacts with them, the benefits of using them and whether they are an effective way of addressing the increasing use of payday lenders;
- (g) deprivation - exploring the availability of jobs, the availability of affordable housing, the impact of welfare reform and the increasing use of food banks;
- (h) the Crime and Drugs Partnership - scrutiny has a statutory duty to review the work of the Partnership.